



## Finance & Operations Committee Meeting

Thursday, June 4, 2026  
3150 S.W. 3<sup>rd</sup> Avenue – 8<sup>th</sup> Floor  
The Children's Trust – Training Room  
9:30 a.m. – 11:00 a.m.

### Board of Directors

Kenneth C. Hoffman  
Chair  
Pamela Hollingsworth  
Vice-Chair  
Hon. Norman S. Gerstein (Ret.)  
Treasurer  
Luis E. Suarez, J.D.  
Secretary

Laura Adams  
Islamiyat Nancy Adebisi  
Daniel Armstrong, Ph.D.  
Matthew Arsenault  
Alex Auguste  
Daniel Bagner, Ph.D.  
Hon. Dorothy Bendross-Mindingall, Ph.D.  
Cathy Burgos  
Silvia Castellanos  
Norie del Valle  
Lourdes Diaz  
Gilda Ferradaz  
Gioia Ploy Gentile  
Hon. Norman S. Gerstein (Ret.)  
Lourdes P. Gimenez  
Valrose Graham  
Mindy Grimes-Festge  
Jackie Gonzalez-Cuba  
Hon. Keon Hardemon  
Malou C. Harrison, Ph.D.  
Ilia Molina, Ed.D.  
Laurie Weiss Nuell  
Benjamin Nussbaum  
Clara Lora Ospina, Psy.D.  
Hon. Orlando Prescott  
Hon. Alex Rizo  
Hon. Isaac Salver  
Alfred Sanchez  
Miriam Soler Ramos, J.D.

David Lawrence Jr.  
Founding Chair

James R. Haj  
President & CEO

County Attorney's Office  
Legal Counsel

## AGENDA

9:30 a.m. **Welcome and opening remarks**  
Hon. Norman S. Gerstein (Ret.)  
*Committee Chair*

9:35 a.m. **Public Comments**  
Hon. Norman S. Gerstein (Ret.)  
*Committee Chair*

9:40 a.m. **Approval of May 7, 2026, Finance & Operations  
Committee minutes summary**  
*(Addl. Items packet, Pg. 3)*  
Hon. Norman S. Gerstein (Ret.)  
*Committee Chair*

9:45 a.m. **Discussion and authorization to explore acquiring  
Trust Office space**  
Hon. Norman S. Gerstein (Ret.)  
*Committee Chair*

10:10 a.m. **Presentation and Approval of the FY 2026-27  
Proposed Budget and Millage Rate**  
Hon. Norman S. Gerstein (Ret.)  
*Committee Chair*

10:35 a.m. **Resolutions**  
Hon. Norman S. Gerstein  
*Committee Member*

**Resolution 2026-A:** Authorization to renew services and execute related agreements with multiple IT vendors, and to waive (in part) the formal competitive procurement process **[2/3 vote]** in a total amount not to exceed \$1,615,967.00, inclusive of \$50,000.00 contingency for IT budgeted enhancements projects, for a term of 12 months, commencing October 1, 2026, and ending September 30, 2027. *(Pgs. 4-8)*

The public is allowed to comment on a specific agenda item but must register with the Clerk of the Board prior to being allowed to comment.

10:55 a.m. **CEO Report**

James R. Haj  
President & CEO

- *Financial Disclosure – due by July 1, 2026*
- *The Children’s Trust Family Expo event:  
Miami-Dade County Fair & Exposition Arnold Pavillion –  
August 1, 2026 (10901 SW 24 Street Miami, FL 33165)*
- *TRIM I & TRIM II – September 14 & September 22, 2026*
- *Site Visits*
  - *Linda Ray Intervention Center-UM  
June 16, 2026, 9:30 a.m. – 11:30 a.m.  
750 NW 15 Street Miami, FL 33136*
  - *FIU Center for Children & Families  
July 21, 2026, 10:00 a.m. – 12:00 p.m.  
Paul Bell Middle School  
11800 NW 2<sup>nd</sup> Street Miami, FL 33182*
  - *Family & Children Faith Coalition, DBA Hope for Miami  
October 14, 2026, at 2:00 p.m. – 4:00 p.m.  
West Flagler Park/Hope for Miami Headquarters  
5911 W Flagler St, Miami, FL 33126*

11:00 a.m. **Adjourn**

**Reminder:**  
**Next Committee Meeting: Thursday, June 25, 2026**



**Finance & Operations Committee Meeting  
Summary of Actions Taken  
May 07, 2026  
9:30 a.m.**

**These actions were taken by the Finance & Operations Committee meeting held on May 07, 2026:**

**\*Please note that the number of board members fluctuate based on arrival and departure of some of them throughout the meeting.**

**Committee Members in attendance:** Matthew Arsenault, Judge Norman Gerstein, Alex Auguste, Dr. Clara L. Ospina, Hon. Isaac Salver, Laurie W. Nuell, Benjamin Nussbaum, Ilia Molina, Dr. Daniel Armstrong, Luis E. Suarez and Alfred Sanchez.

**Legal Council:** Leigh C. Kobrinski

**Public comments – none.**

**Motion to approve March 05, 2026, Finance & Operations committee meeting minutes was made by Hon. Isaac Salver and seconded by Dr. Clara L. Ospina. Motion passed unanimously, 11-0.**

**Presentation & Discussion Items:**

A review of the five-year budget plan, property taxes, upcoming millage, budget, and the infrastructure systems controls was presented by staff and discussed among committee members.

**Meeting adjourned at 10:54 a.m.**

# The Children’s Trust Board Meeting

**Date: June 15, 2026**

**Resolution: 2026-A**

---

**Strategic Framework Priority Investment Area:** Learning and Quality Improvement:  
Technology Design & Solutions

**Strategic Framework Headline Community Results:** This investment supports all headline community results.

**Recommended Action:** Authorization to renew services and execute related agreements with multiple IT vendors, and to waive (in part) the formal competitive procurement process **[2/3 vote]** in a total amount not to exceed \$1,615,967.00, inclusive of \$50,000.00 contingency for IT budgeted enhancements projects, for a term of 12 months, commencing October 1, 2026, and ending September 30, 2027.

**Budget Impact:** Funding in the amount of \$1,615,967.00 for this resolution is projected to be available for 2026-2027.

---

**Description of Services:** This resolution seeks funding to renew various services utilized for the operations of The Children’s Trust and to enter into related agreements with the vendor. The services, vendors, and funding amounts are as follows:

| <b>Service</b>   | <b>Vendor Name</b>      | <b>Usage</b>   | <b>Estimated Funding Amount</b><br>(Indicating changes in funding from prior year, if applicable) |
|--|-------------------------|--|---|
| Microsoft Enterprise license, including Microsoft Copilot and Fabric, Adobe Creative Cloud | SHI International Corp. | Microsoft products for computer needs such as email, word processing, and Copilot AI functionality. Adobe Creative Cloud for the creation of multimedia artifacts and enhanced PDF documents. Microsoft Fabric, including data warehousing, data analytics, and Power BI dashboards to ensure efficient data visualization and analysis. | \$201,462.00  |

| Service                        | Vendor Name   | Usage  | Estimated Funding Amount<br>(Indicating changes in funding from prior year, if applicable)   |
|--------------------------------|---|--|--|
| Trust Central                  | Webauthor.com, LLC  | The consolidated software as a service solution that allows The Children’s Trust and its funded providers to capture, track, and report information related to Program Metrics, Contracting, Solicitations, Records Management, Performance Measurement, and Customer Relationship Management. The Business Intelligences Reporting and the Integrated Data Repository allow the staff to extract and report on the data entered in Trust Central. | \$240,000.00   |
| IT Infrastructure as a Service | BMK Media Consulting Corporation                          | IT infrastructure support providing the following managed services: host hardware, software, servers setup and maintenance, storage, network equipment, security management, and other infrastructure components. The vendor shall conduct and implement an annual Microsoft Secure Score assessment, including completion of applicable security improvements to strengthen the organization’s overall security posture.                          | \$105,787.00<br><br>(Increase of \$7,419.00 due to the addition of an annual Microsoft SecureScore assessment, and increased software and vendor costs associated with managed services) |
| CollaborNation                 | CypherWorx, Inc.  | The Trust Academy Learning Management Content System (LMCS) used to track training given and taken by Trust staff and provider staff.  | \$63,654.00 <sup>1</sup>   |
| Health Office Anywhere         | Frontline Technologies Group, LLC dba Frontline Education | Software as a service solution to track school-based health clinic encounters.   | \$212,064.00 <sup>2</sup><br><br>(Decrease of \$4,038.00 due to a removal of the Advanced Reporting feature)   |

| Service | Vendor Name                 | Usage  | Estimated Funding Amount<br>(Indicating changes in funding from prior year, if applicable) |
|---------|-----------------------------|--|--|
| WELS    | WELS System Foundation, LLC | Comprehensive programmatic data system for the Thrive by 5 early learning quality improvement system and A\$CEND salary supplement application. Provides full-time helpdesk support for A\$CEND. | \$793,000.00 <sup>3</sup>  |
|         |                             | <b>Total:</b>  | \$1,615,967.00   |

<sup>1</sup>This item is funded from the learning and quality improvement budget line.

<sup>2</sup>This item is funded from the health and wellness budget line.

<sup>3</sup>This item is funded from the Thrive by 5 early childhood development budget line.

Additionally, The Children’s Trust requests a \$50,000.00 contingency for IT budgeted enhancement projects to be added to the agreements listed above, as needed, and the delegated authority to award these contingency funds. Projects are currently estimated at least one year before they start. As such, this contingency can cover additional costs incurred during the project that may not have been previously anticipated. This allows for greater flexibility when completing projects and ensures all necessary enhancements can be completed within the project timeline rather than waiting until the next fiscal year to meet requirements.

**Background:** The Children’s Trust leases software services from several vendors. These software services are crucial to staff’s daily business activities by enabling them to perform assigned tasks, including efficiently interacting with providers capturing data, tracking funded program activities, and monitoring overall program performance.

**Procurement Policy:** The software services license payments are being presented for renewal in accordance with the procurement policy, Exemption to Formal Competitive Solicitation Process, H-9, Licenses and Permits for the operation of The Children’s Trust. The board previously approved these services, and their renewal allows for the continued operations of The Children’s Trust. The Children’s Trust requests a procurement waiver for unlicensed software services.

**Request for Procurement Waiver (requires approval of a 2/3 vote of board members present):** This resolution requests a waiver (in part) of the procurement process to negotiate and execute agreements with certain vendors for software solutions that were initially selected through a competitive solicitation and/or quote process and are now tailored to meet The Children’s Trust’s operational needs. Once the services were solicited, the staff at The Children’s Trust worked with the software vendors to customize the software, making it specific to The Children’s Trust use, concomitantly resulting in a software product adapted for The Trust. Given the investment in time, effort, and funding, it is neither practical nor economical to solicit these services.

Additionally, CollaborNation was procured through a quote process per the procurement policy. The table below describes the procurement method and background for each service.

| Software  | Vendor Name   | Procurement Method and Background  |
|---|---|--|
| Trust Central   | Webauthor.com, LLC  | <p>Procurement waiver:</p> <p>This software is an extension of Services and Activity Management System (SAMIS) and thus the same vendor was selected for the additional enhancements that created Trust Central. The Children’s Trust is a member of the SAMIS Collaborative, which refers collectively to the Statewide SAMIS Committee (SMC) and the SAMIS Management Group (SMG). This vendor was in the vendor pool established through RFQ #2017-06 and approved at the March 2017 board meeting.</p> |
| IT Infrastructure as a Service                          | BMK Media Consulting Corporation                          | <p>Procurement waiver:</p> <p>This vendor was selected as part of a formal competitive procurement process, RFQ #2020-30, and approved at the April 2020 board meeting.</p>  |
| CollaborNation  | Cypherworx, LLC   | <p>Procurement waiver:</p> <p>This software was selected as part of a quote process as it was initially \$50,000.00 and approved at the October 2018 board meeting.</p>  |
| Health Office Anywhere (formerly known as Healthmaster) | Frontline Technologies Group, LLC dba Frontline Education | <p>Exemption H-9:</p> <p>This software was selected as part of a formal competitive procurement process, RFQ #2018-10, and approved at the October 2018 board meeting.</p>   |

| Software | Vendor Name            | Procurement Method and Background  |
|----------|------------------------|--|
| WELS     | WELS System Foundation | <p>Procurement waiver (relating to A\$CEND):</p> <p>This software was selected as part of a formal competitive procurement process, RFP #2015-05, and approved at the May 2015 board meeting as part of the Early Learning Coalition of Miami-Dade/Monroe (ELC) award. In March 2019, it was approved through a procurement waiver.</p> <p>Exemption H-7 (relating to the Professional Development Registry):</p> <p>In 2024, the ELC issued a competitive solicitation to procure software to create a uniform early learning system to be utilized countywide that would be utilized by the ELC and The Trust and integrated with other systems managed by the current vendor (WELS). Procurement Policy 2000 H-10 provides The Children’s Trust with an exemption to the competitive process for piggyback contracts.</p> |

**Geographic Area:** The software services in this resolution are available countywide.

The foregoing recommendation was offered by \_\_\_\_\_ who moved its approval. The motion was seconded by \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted this **15<sup>th</sup> day of June 2026.**

THE CHILDREN’S TRUST  
MIAMI-DADE COUNTY, FLORIDA

BY \_\_\_\_\_

SECRETARY

Approved by County Attorney for form and legal sufficiency \_\_\_\_\_